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**City Council Minutes**  
**December 2, 2008 ~ 5:00PM**

**Regular Meeting**  
**City Hall, Delta Junction, Alaska**  
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The regular meeting of the Delta Junction City Council was held on Tuesday, December 2, 2008 at City Hall in Delta Junction, Alaska. Mayor Mary Leith-Dowling called the meeting to order at 5:02pm.

Council members present: Mayor Mary Leith-Dowling, Mayor Pro tem Pete Hallgren, Lou Heinbockel
JW Musgrove, Leslie Feilner, Pablo Martinez

Council member excused: Dawn Grossmann

City employees present: City Administrator Mike Tvenge, Finance Officer Dave Zimmerman
Landfill Supervisor Butch Ellis, City Clerk Pat White

Seventeen members from the community were present off and on.

AMENDMENTS TO AGENDA ~ APPROVAL OF AGENDA

Leith-Dowling reported changes to the agenda:

✓ Deborah Hayes, Director of Deltana Community Human Services Partnership Project (DCHSPP) would speak during discussion about Legislative Capital Projects, the first item of *Unfinished Business*.

✓ A proclamation in honor of Bill Seitz would be presented as the first item of *New Business*.

Musgrove moved to approve the December 2, 2008 agenda as amended; Feilner seconded. Motion carried.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

White stated discussion in the draft minutes about the Denali Gasline was altered after they were posted.

Musgrove, Hallgren, and Lisa Pekich, Denali Gas Pipeline presenter, requested the clarifications.

Martinez moved to approve the minutes from November 18, 2008; Feilner seconded. Motion carried.

PUBLIC AND COUNCIL COMMENTS ON NON-AGENDA ITEMS

Leith-Dowling called for public and Council comments on non-agenda items with none being offered.

CORRESPONDENCE

Letter from Chamber Requesting Support for February 2009 Festival of Lights

Letter from Dr. Andreassen Requesting Payment as Physician Sponsor for Rescue Squad

REQUEST TO SPEAK

Chuck Creamer, Delta Chamber of Commerce Board Member, referenced his November 17, 2008 letter, requesting the City contribute \$3,300 toward the fireworks display during the annual Festival of Lights event in February 2009. He explained events that the Chamber hosts and said all but the fireworks can be afforded. The Festival of Lights is a well-attended event, but costs \$9,600. Fireworks must be ordered by January and if funding cannot be met the fireworks display would have to be cancelled. Creamer said contributions come from businesses, most of it in the form of volunteerism.

Musgrove asked, no matter what the decision is, that the subject be approached during budget negotiations. He asked where funding could be found at this time.

Zimmerman said a workers compensation insurance refund of \$4,800 was received after an audit in August. It was unexpected and is not part of the FY09 budget.

Discussion followed regarding over-budgeting (\$5.00/gallon) on heating fuel and the recent price drop, and being able to help with local contributions toward school renovations.

Brenda Peterson, Chamber Executive Director, said sponsorship packets are issued to Chamber members and what is collected is not enough for the fireworks display. She said the event seems frivolous, but it does add to the quality of life for local residents, it receives very good attendance, and it brings business to the local businesses.

Discussion followed regarding the City's liability coverage and community support of the event.

Hallgren moved, upon disclosing that he is a Chamber member, to contribute \$3,300 to support the fireworks display on February 14, 2009 and to allow use of the City Park; Feilner seconded.

Martinez abstained from voting because of his position as Chamber officer.

Heinbockel said the fireworks display is a highlight of the Festival of Lights weekend. Local business owners, Doug and Jackie Fett, started it (in 1989 after gathering donations from local businesses and scheduling it after the annual school Christmas concert). The Chamber carries on the tradition.

Motion passed on a roll call vote with five (Hallgren, Feilner, Musgrove, Heinbockel, Leith-Dowling) voting and one (Martinez) abstaining.

Karen Andreassen, wife of local physician, Ray Andreassen, D.O., and owners of Family Medical Center, referenced Dr. Andreassen's letter, dated November 19, 2008. She said cost of medical care on every front has increased. Supplies have gone up 70% in the past year and a half. The \$2,500/month fee that Dr. Andreassen requested to serve as the medical sponsor for the local ambulance service is a customary fee, which he does for others, including Pogo Mine. Physicians in Fairbanks sometimes charge more. She said federal law does not permit anyone involved in privately owned business to receive any funding that is available to non-profit organizations. Delta Rescue Squad expenses is the one area, in which the City is already involved, to help meet the rising costs of medical care and still leave a clean separation between private ownership and City involvement. The ambulance service is already an established budget item. Andreassen said her husband has volunteered as physician sponsor to the local Emergency Medical Services (EMS) for about twenty years, but their cost of operation and community needs are increasing because of population expansion. She said their letter implied a contract rather than a volunteer service.

Musgrove asked how the rising cost of clinic supplies relates to sponsorship of the ambulance service.

K. Andreassen said charging a sponsor fee would be a legitimate way to offset the increasing costs. She explained that Dr. Andreassen checks EMT certifications each year (one to three times), verifies that training is appropriate for the level of certification, reviews ambulance reports (which can take five minutes or considerably longer), provides frequent debriefing after traumatic experiences, and is responsible for any and all medications carried on the ambulances, which involves communication with the Drug Enforcement Agency (DEA) and restocking the items. Mostly it involves time and Dr. Andreassen has never kept track of it because he has always volunteered. Presently Dr. Andreassen, a fresh-out-of-school physician assistant, and a couple part-time employees are the only medical providers at Family Medical Center. Dr. Andreassen's time is stretched beyond capacity. Volunteering without any return is stretching his personal health and viability of the business.

Lisa Shivel, Delta Rescue Squad Chief, said Dr. Andreassen reviews every run report that is produced, each being a permanent part of the patient's clinic file. Advanced Life Support (ALS) services cannot be provided without a sponsor. The squad would be restricted to Basic Life Support (BLS) and could not treat cardiac emergencies. EMT levels II and III are trained to care for cardiac patients, but they cannot without a physician sponsor. She said the quality of care would decrease considerably. The defibrillator and the \$42,000 cardiac monitor will be useless and there would be no need to purchase a new ambulance.

Leith-Dowling asked if the \$2,500/month is negotiable or if they would refuse sponsorship without it.

Shivel said the medical director in Glennallen charges \$6,000/month, so \$2,500/month is generous.

K. Andreassen said Delta Junction is their community and home. Requesting reimbursement is a matter of making changes in order to continue providing services.

Discussion followed regarding responsibilities of a physician sponsor, Dr. Andreassen's malpractice insurance covering registered nurses and EMT II and IIIs, the City carrying insurance that covers squad members, and Good Samaritan laws.

K. Andreassen explained that Dr. Andreassen carries medical malpractice insurance, which covers directions he gives to EMTs in the field. It is different from what the City's insurance covers. The prescribing/ordering physician is personally liable, not the EMT.

Martinez said Dr. Andreassen is compensated when he gets business from the patients who are transported to the clinic.

Hallgren asked about the clinic in Tok, if they plan to continue to run it.

K. Andreassen said probably, but it is a separate entity, is based on a smaller population, and has required Family Medical Center (FMC) to cover expenses on several occasions. The Tok Clinic is not a particularly profitable business. Tok Administrator David Crawford has informed the clinic board (community based board that owns the clinic property in which the Tok Clinic operates) that the business will close if it cannot be financially viable.

Hallgren asked if Dr. Andreassen sponsors the Tok ambulance squad.

K. Andreassen said a physician in Tok does, that sponsors must be mid-level providers (MD or DO).

Heinbockel said physicians from the Fairbanks Clinic ran the first clinic in Delta and one of them sponsored the ambulance service and Ken Ryther, PA, the only medical provider at the time. He said \$30,000 is not in the budget, but everything (roads, library, landfill) is subsidized except for the ambulance service. It is a moneymaker, generating enough income to cover the request. He said the entire community depends upon the necessary emergency services. He referenced the last paragraph of K. Andreassen's October 20, 1008 letter, which she presented at the October 21, 2008 Round Table meeting at City Hall and read, "....Due to these factors, and to the impossibility of a private, for-profit business to receive any grants or other funding available for non-profit entity, we believe the city needs to become involved in future planning and funding assistance to keep services going."

Discussion followed regarding having no sponsor and a less-effective ambulance service, FMC taking over EMS, the community's recent request for more physicians and a pharmacy, shortage of doctors in smaller communities, and what medical services are lacking in Delta Junction.

Hallgren suggested paying the \$30,000 to keep the clinic viable. He said locating a doctor from out of town would totally ignore the dedication and service from Dr. Andreassen.

Martinez said Dr. Andreassen runs a business and he has ways to recoup costs. The City Council must protect finances of the community, the same as a business owner. He said more time is needed to digest the request. He suggested putting the position out for bid.

Hallgren said the bid process is not required for professional services.

K. Andreassen said Dr. Andreassen is willing to allow time to research, but they are not in a position to delay it for six months. She said there are no communities in rural Alaska, besides Delta Junction and Tok, that have privately owned clinics that are not HMO-type or non-profit and government subsidized. They have all gone under in the past 10 years.

Feilner said she is interested in communities that have sponsors who donate their time and those that are under contract. She questioned the \$2,500/month fee and said solid research is necessary to understand how other communities handle the situation, what works, so there is no conjecturing.

Tvenge said he would issue a letter to FMC to request an extension. He said a decision should be based on our community, not Tok or others.

Leith-Dowling stated discussion would continue at the next meeting on December 16 or in January.

REPORTS

Rescue Squad – Lisa Shivel asked if the bid process was used for the library's defibrillator, which was purchased with Rasmuson funds.

Zimmerman said three quotes were received.

City Clerk – Pat White reported:

- Purchase orders would not be advertised for the January 6, 2009 meeting until January 5. Agenda packets will be available on December 31.

- The front office Xerox lease is due in February. Ikon Account Manager Bart Maize is researching scanning capabilities to preserve cemetery records and obituaries in newsprint or copies of newsprint.

City Administrator – Mike Tvenge reported Hallgren attended the gasoline transportation needs meeting in Anchorage on November 19, 2008. The State DOT is seeking transportation infrastructure needs that will likely be impacted by the pipeline project. It will give the public opportunity to nominate transportation projects that are needed to prepare for construction of the pipeline. He said infrastructure projects must meet only-impacted-by-pipeline criteria. A new park would not qualify, but streetlight

upgrades would. The plan will be rail to Fairbanks and then trucked down to Delta Junction and other areas. The other route will be from Haines to Delta Junction via the Alaska Highway. He said there would be very little major transportation south of town. North and east of Delta are concerns that should be addressed. Road pull-offs or rest areas will be concerns because of the 80-foot lengths of pipe that will be transported. Are turn lanes needed for Jack Warren? Clearwater Road off the Alaska Highway? Do passing lanes need to be lengthened on the Richardson Highway, north of Delta? Does Jarvis Creek Bridge need an upgrade? Is a service road needed in town, similar to the one that runs in front of IGA and GVEA? Does the airstrip need upgraded for airfreight?

Musgrove said there would probably not be much airfreight because the runway is limited in space. Private recreational traffic will likely increase though.

Tvenge said the list of project nominations is needed by December 15, 2008, but can be extended, and Gerald Rafson, Chief of Planning, DOT Northern Region, would be able to attend the next meeting on December 16 to answer questions.

Leith-Dowling said the intersections at Clearwater/Nistler Road and Tanana Loop Extension/Jack Warren both need lighting.

Heinbockel said he feels the pipeline will not be built in anyone's lifetime because of the drop in recent oil prices. He justified his belief by asking, "How long has a new Jarvis Creek bridge been a priority?"

Hallgren said the State DOT, not the pipeline agencies, held the meeting in Anchorage and all four pipelines made presentations. Three of the proposed pipelines (Denali, Trans-Alaska, and Gasline Authority) would ultimately travel through Delta to avoid the Denali Park.

*** ENSTAR, the gas distributors from the Kenai/Mat-Su/Anchorage area, is investigating building a bullet line from Mat-Su through Denali Park and Fairbanks and further north, but not all the way to the North Slope. The pipeline is to bring gas to Anchorage.

*** Alaska Natural Gas Development Act (ANGA, a.k.a. Trans-Canada) is proposed to come from the North Slope, through Delta, and would follow the Alaska Highway into Canada. They are the largest pipeline company in Canada. The Trans-Canada plan includes possibilities of compressor and off-take stations in Delta and possibly spur lines following the Richardson Highway to Valdez or Mat-Su.

*** Denali – The Alaska Gas Pipeline presented the same as when they spoke at the November 18, 2008 City Council meeting. Most likely compressor and off-take stations would be built in Delta Junction.

*** The Gasline Authority, which is not the same as the Port Authority, is technically the State of Alaska pipeline. They propose a bullet line from Beluga gas fields, near Anchorage, to Fairbanks through Glennallen and Delta Junction or to tie in at Delta and go through Glennallen onto Mat-Su.

Hallgren said the pipelines will bring increased business, but there will be no impact funds for the increased school or general population. DOT will not dictate how the pipelines are to be built, but they have concerns in how the pipe will be transported. He said transporting pipe will be easiest by water and freighted by train to Fairbanks, building the line from Fairbanks to the North Slope. It has been assumed that there will be one piece of pipe per truckload, as during construction of the Trans-Alaska Pipeline System (TAPS). It will be cheaper to transport as much pipe on a truck as possible and because of that DOT may need to change weight restrictions. A concrete coating will add more weight to the pipe, so a facility may be built to do it after the pipe is off the boat. Hallgren said passing lanes might become more important with trucks hauling 40-foot or 80-foot pipe. The new ones may not be long enough. He said turning lanes onto Jack Warren and Ft. Greely are necessary road improvements also.

Leith-Dowling said brighter lighting is important, especially at the Richardson/Jack Warren intersection.

Hallgren said DOT is drafting a wish list, which is currently over \$2 billion, because most of the money to build roads for the pipeline projects will not come from federal coffers and there is no solution at this time to address damages that will be done to the roads.

Tvenge stated he would issue a letter identifying infrastructure needs and he will invite Gerald Rafson to speak at the December 16 meeting.

Library – Mary Leith-Dowling reported missionaries from the Church of Jesus Christ of Latter Day Saints set up the library Christmas tree, in time to decorate it during Story Hour on December 3.

Personnel – Lou Heinbockel reported part-time operator Sam Porter has taken another part-time job.

Recreation – Lou Heinbockel deferred to Al Edgren, who reported a High School hockey game is scheduled on December 3, expected high winds may cause significant drifting in the parking area, and Sunday Skate is in full swing, bringing in \$100 to \$300 each Sunday.

Public Works – Lou Heinbockel deferred to Butch Ellis, who reported the landfill permit process is complete and landfill operations have slowed down, including septic haulers who have not delivered anything in the last 2 or 3 weeks. He said he is spending more time moving snow and sanding streets.

Additional Reports by Council – Pete Hallgren asked White to research how other communities, who are exempt from Alaska Public Offices Commission (APOC) law, address potential penalties in filing local financial disclosure forms.

Council recessed at 6:50pm and reconvened at 7:02pm.

UNFINISHED BUSINESS

Legislative Capital Projects List

Deborah Hayes, Director, Deltana Community Human Services Partnership Project (DCHSPP), joined the meeting telephonically and said some of the goals and objectives of DCHSPP interface with the City's Capital Improvement Projects (CIP). A recreation / teen center would offer youth activities, not directed to a selective group, for all children and adults to have safe and healthy lifestyles with basic life skills. The long-term goal is to build healthier and more stable communities. She explained the grant project, establishing a community plan, progress on research, and analysis of the recent community survey. She said DCHSPP is scheduled to meet on December 4 to prioritize and rate the identified community needs in terms of urgency. Hayes said there is potential for DCHSPP to collaborate with the Kiwanis and the City regarding a basketball court at the park.

Feilner asked about available money for a youth center.

Hayes said potential partners and funding must be researched. The current grant could be rolled over in the next fiscal year for the implementation of services.

Tvenge referenced the third draft of the Capital Projects List, dated November 24, 2008, and said he spoke with Legislative Aide John Bittney regarding discussion from the last meeting and the draft dated November 13. They decided to combine all the paving projects into one, which will include the fairgrounds and calcium chloride treatments. He said the dollar amount was unchanged and each item will be summarized and detailed. He asked if the final draft is acceptable.

Hallgren and Heinbockel said they approved of the list, but not the order of the items. Hallgren asked that the list be prioritized as street paving #1, water tender as #2, and the public works building as item #3. He said funding for the airport perimeter fencing might be available from a grant from Homeland Security.

Heinbockel agreed with how the list is renumbered. He said he has heard nothing but positive comments from the public to last summer's paving and that there are other areas of town that can benefit from the same improvements. He has no problem with the water tender, except for the dollar figure. The Fire Department would use the water tender and the old lime green tender must "go away." He questioned the price. He asked about adding the (\$193,897) community match for the \$9 million Delta-Greely School weatherization upgrade project because he is concerned that it cannot be done. Education is a State responsibility and should not be based on community contributions, especially where there is no tax base. Tana Wood said the State uses a standard formula, which is a bit different and easier for tax-based areas. Discussion followed regarding school renovations in other communities.

Heinbockel asked to increase the dollar amount for the Public Works building (#7 on the November 13 draft, #5 on the November 24 draft, and moved to #3 per Hallgren's request), that \$750,000 would not cover rebuilding it after knocking down everything except the recent renovations. He said he had a problem spending three-quarters of a million dollars renovating an old structure when a modern building would be more efficient.

Hallgren said it might be worthwhile to build or buy elsewhere. A better solution is needed.

Feilner suggested listing the D8 dozer as #4.

Hallgren asked to list airport runway fencing as #5.

Ambulance Bid Award

Tvenge said members of the Rescue Squad did review the bids, but he is not yet comfortable in awarding. Levi McLaren, EMT II, explained the squad's choice as Sawtooth Emergency Vehicles (\$137,699), which was more than the lowest bidder, Braun Northwest Inc. (\$134,570). McLaren said Sawtooth's delivery date is faster (120 days) compared to Braun (240-270). Sawtooth's heating system has ceiling vents, which heat the patient compartment more efficiently and temperatures are more regulated, whether being

heated or cooled. The conversion box on the Sawtooth chassis has a four-year warranty compared to two years with Braun. The oxygen tank is located in the front of the Sawtooth ambulance compared to the back on the Braun. Squad members prefer oxygen, with its lift, be located in the front like on the other ambulances.

Shivel, Squad Chief, said she felt the third bidder, Rocky Mountain Ambulance Sales & Service, Inc. (\$150,000), did not meet bid specifications.

Musgrove asked if Sawtooth had any negative features.

McLaren said Sawtooth came closest to what they requested. It has cabinets that open two different ways, making it easier to access supplies and equipment and also easier to clean. The aluminum "skin" thickness (.125") may stand up better to the local terrain. Diesel is a standard on all ambulances and the new ambulance will be a 4WD unit, which could've been beneficial during three of the most recent transports. The ambulance did not get stuck, but the circumstances could've been serious.

Heinbockel moved to award the ambulance bid to Sawtooth Emergency Vehicles in the amount of \$137,699.00; Musgrove seconded.

Tvenge said he is concerned with not accepting the lowest bid.

Hallgren said the reasons for awarding to Sawtooth are fairly compelling. He asked to review the bids with City Attorney Jim DeWitt, so that violating the bid specs is not an issue.

Heinbockel said Braun and Rocky Mountain appear to be non-responsive. He amended the motion to issue Notice of Award upon approval by DeWitt; Musgrove seconded.

Motion passed unanimously on a roll call vote. [See minutes of the December 16, 2008 meeting.]

Discussion followed regarding the timeframe of purchasing the new ambulance after notification to all the bidders and a protest period.

NEW BUSINESS

Proclamation: Happy 100th Birthday to Bill Seitz

Leith-Dowling reported Wilbur "Bill" Seitz celebrated his 100th birthday on November 29, 2008 and a proclamation was drafted in his honor. She read the proclamation aloud and quoted Bill as saying, "The first hundred are the toughest!"

Discussion followed regarding Seitz Building Supply being established prior to the early 1960's.

Musgrove said he remembers when a gas station was located where Seitz Building Supply was built.

MOA Between City/DSA/DGSD for the Liewer-Olmstead Ice Arena

Tvenge referenced the Memorandum of Agreement (MOA) between the City of Delta Junction, Delta Skating Association (DSA), and the Delta-Greely School District (DGSD) and said it originated through the school district, has been worked on several times in the past few months, and is a mutual agreement between the three parties. Tvenge said he acted as the City representative. Superintendent P.J. Ford Slack, School Board members Mike McCowan and Michele Trainor, and High School Principal Rod Schug were DGSD representatives. DSA representatives were President Rob Warren, Vice President Dana Mock, and Paul Anderson, member at large. School Board President Mike McCowan submitted one correction in that DSA cannot use the main kitchen. They can use the High School Home Economics kitchen, which is a classroom.

Hallgren questioned the "minimum of 132 hours," if other students would be using the rink facility or if the MOA is restricted to High School students. Should it say DHS or DGSD?

Tvenge said the agreement is for the school district, primarily the High School, whose projected use is 132 hours for the season.

Edgren said 4th and 5th graders are charged what Sunday skaters are charged (\$2 to skate plus \$3 to rent skates). The MOA is purely for the High School because the elementary classes work with DSA.

Hallgren referenced the City's portion of the MOA and questioned the first item, "Building maintenance and operations expense limited to FY budget." He asked if the whole fiscal year budget must be spent before the City can be reimbursed for utilities. Does the City not already pay for utilities? Does the money get transferred to DSA?

Discussion followed regarding DGSD payment of \$10,560 and where it would be used, in the City's general budget or if it would be given to DSA for their skating programs and maintenance of the rink.

Edgren said the school district originally paid \$6,000 for Zamboni operations to maintain the ice for practices and hockey games. Now they pay \$10,000. Zamboni costs will come right off the top. The remaining \$4,000 will likely be used for utilities or maybe to replace parts such as plexi-glass.

Tvenge said the City's budget covers utilities, maintenance, and insurance. DGSD will contribute \$10,560 and it will be earmarked for utilities. If the High School hockey program requires more Zamboni time, the school will pay at the \$80/hour rate. Wording to transfer the funds to DSA needs to be added to the MOA.

Heinbockel said the school district must pay for ice preparations. The City is not budgeted to do it and neither should the DSA. He said when he was the Athletic Director at DGSD he and the school were responsible to build the ice and maintain it. It was the school's contribution. Why should DSA pay the Zamboni operator for the school district? DSA should be compensated for that.

Edgren said DSA should not be responsible to manage the rink facility. They presently cover costs for electricity, fuel, and to contract the Zamboni, basically wearing three hats. DSA should be responsible for youth activities only.

Discussion followed regarding clarifying use of the MOA funds.

Heinbockel said the City maintains the rink facility and operates it by a limited budget. The City will receive the \$80/hour fee from DGSD and use it for utilities or pass it on to DSA. He asked to change the word "may" to "shall" in the second item under the City's portion of the agreement so that it reads, "The City of Delta Junction will receive DHS funding for a minimum of 132 hours at \$80 per hour which *shall* be used for utilities at the ice arena or transferred to the Skating Association for other rink costs."

Edgren said assuming DSA incurs a \$6,000 bill to maintain the ice, they would ask the City for the funds to pay that bill. The school district required the City to manage the money.

Discussion followed regarding operation expenses, costs of renting ice in Fairbanks and North Pole ranging between \$230 and \$400 per hour, school district contributions (hot water, maintenance, fuel, and storage of Zamboni) to rink operations, and the City's interest in use of the facility.

Edgren said DGSD also paid \$6,000 toward the Zamboni operator fees. The MOA draft will help cover facility costs and the operator fees.

Discussion followed regarding understanding each party's role in paying costs associated with operations at the rink facility.

Martinez said the goal is for the City to not subsidize the skating program in the future. Both DSA and DHS need to fund their programs.

Hallgren asked to continue discussion at the December 16 meeting. He asked for clarity. What funding is used when something breaks at the rink?

Local Emergency Planning Committee (LEPC) Emergency Operations Plan (EOP)

Mike Paschall, LEPC Chair, stated the 2006 Homeland Security included funding to develop an Emergency Operations Plan (EOP). It is not a response plan. It is an analysis of known hazards and the risks associated with them. Part of Alaska's requirement is for the local municipality to adopt the EOP.

Heinbockel moved to adopt the December 2007 revision of the LEPC EOP as recommended by Mike Paschall; Martinez seconded.

Hallgren said the EOP covers the entire Deltana area, so if there were an evacuation, the Mayor would declare it for the entire area, even though it is highly unlikely.

Paschall said no one would be forcibly removed from homes. The EOP identifies a procedure so that in the event of an incident, someone is designated.

Marvin Mullins, local resident, stated the EOP is a good plan, but it needs to be cleaned up. The draft references a National Response Plan, which no longer exists. Initial response to an incident would be the City's responsibility and HAZMAT clean up would be the responsibility of the involved party, EPA, or the Environmental Conservation. He offered to provide comments once he can review the whole document. He questioned a communication plan, if the Delta Rescue Squad has the ability to communicate with the local Alaska State Troopers (AST) and what capabilities are available to communicate with 911 if landlines are down. He said it should be part of the EOP.

Musgrove said any suggestions would be helpful and appreciated.

Shivel questioned reference about a non-existent police chief.

Paschall said the City does not have an emergency manager and does not have an emergency response plan, which they should. The LEPC provides the service for the entire community. Approving the

document does not commit or bind anyone to anything. It is an attempt to establish a plan. He invited the public to become involved in the committee and help with the revisions, but adopting the draft is necessary before revisions can be done. Approving the EOP is to be done on an annual basis. A contractor was hired to write the EOP and technically the City had it drafted because of overseeing the Homeland Security grant and LEPC operations.

Motion passed by unanimous consent.

Purchase Orders

PO#013077 to Aetna WHO-AAS in the amount of \$8,798.34 for Dec '08 group health insurance

PO#013078 to Amazon.com in the amount of \$790.69 for library books and DVDs

PO#013079 to Crowley Petroleum in the amount of \$8,143.76 for Oct/Nov '08 heating oil/fuel

PO#013080 to Delta Sanitation in the amount of \$710.06 for Oct '08 dumpster service

PO#013081 to DEMCO in the amount of \$1,317.89 for (3) library computer stands

PO#013082 to Emergency Medical Products in the amount of \$1,460.00 for defibrillator for the library

PO#013083 to Guess & Rudd in the amount of \$2,658.74 for Oct '08 legal services (City Election, fire subscriptions, audit letter, etc.)

PO#013084 to Interior Building Supplies in the amount of \$667.10 for maintenance and repairs for City facilities (plastic elbow for City Hall water tank, replacement of faucet valve at Community Center, weather stripping tape for library, (4) culvert markers and 12" flare-end culvert for streets, (3) sodium street light bulbs, and clevis hooks, sawzall blade, and flat washers used for maintenance of street equipment)

PO#013085 to Mikunda, Cottrell & Company in the amount of \$13,000.00 for FY2008 audit

PO#013086 to National Business Furniture in the amount of \$1,234.62 for (3) corkboards for library

PO#013087 to NC Machinery in the amount of \$1,243.62 for D6 dozer parts (shank, tip, pins)

PO#013088 to Simplex Grinnell in the amount of \$813.00 for annual fire alarm inspections

Martinez moved to approve purchase orders 013077 through 013088 as presented; Feilner seconded.

Motion passed unanimously on a roll call vote.

ADDITIONAL PUBLIC AND COUNCIL COMMENTS

Shivel said she recently required an ambulance transport with ALS services. She questioned running the service without a physician sponsor and if the squad is to bypass the clinic and transport directly to Fairbanks. She said one of the responsibilities of a medical director (sponsor) is to give direction as to what facility the patient is to be transported to. Shivel said she personally believed a lot of members would quit the squad without a medical director.

Heinbockel asked how many squad members are active.

Shivel said there are eighteen active members and ten of them are dependable.

Heinbockel said one vehicle was at the fire hall on December 1 after a call out. He asked if only one firefighter responded.

Jerry Zachgo, ETT and Deltana firefighter, said he responded in his private vehicle (POV).

Vern Heintz, EMT I and Assistant Fire Chief, said response to calls depends upon the time of day, location of the fire, and an engine typically does not roll with only one responder.

Zachgo said a truck is 1,200 gallons worth of help, which is more important than manpower. One POV at the fire station does not mean enough firefighters are not already at the scene.

Shivel asked about increasing ambulance rollout charges to subsidize support for the physician sponsor.

Heinbockel said rates could be increased if the market can bear it.

ADJOURNMENT

Feilner moved to adjourn at 8:58pm; Martinez seconded. Motion carried.