



City Council Minutes
February 1, 2005 ~ 5:00PM

Regular Meeting
City Hall, Delta Junction, Alaska

The regular meeting of the Delta Junction City Council was held on Tuesday, February 1, 2005 at City Hall in Delta Junction, Alaska. Mayor Gilbertson called the meeting to order at 5:05PM.

Council members present: Mayor Roy Gilbertson, Mayor Pro tem Mary Leith-Dowling
Leslie Feilner, Will Pecchia

Council members excused: John Sloan, Susan Sandy, Lou Heinbockel

City employees present: Pete Hallgren, Dave Zimmerman, Pat White

Two members from the community were also present.

APPROVAL OF AGENDA

Mayor Gilbertson reported two items to add to *New Business*:

- ✓ Landfill Pay Application #9
- ✓ Purchase Orders 9617 through 9621

Hallgren reported all topics of discussion would be postponed until the February 15, 2005 regular Council meeting (except for Landfill Change Orders 5 & 6, Landfill Pay Applications #8 and #9 and Purchase Orders):

- ✓ Sandy Hill would request support for funding from the State to furnish the new elementary school
- ✓ Public Hearing, Second Reading and Adoption of Ordinance 2005-05, A Special Ordinance Setting Interim Landfill and Septic Rates
- ✓ Proclamation of Appreciation

Leith-Dowling moved to approve the agenda as amended; Feilner seconded. Motion carried.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Leith-Dowling moved to approve the minutes of the January 18, 2005 regular meeting as presented; Feilner seconded. Motion carried.

PUBLIC COMMENTS ON NON-AGENDA ITEMS **COUNCIL COMMENTS ON NON-AGENDA ITEMS**

Mayor Gilbertson called for public and Council comments on non-agenda items with none being offered.

CORRESPONDENCE – no discussion

Bill Rolfzen, State of Alaska DCED – FY06 Population Determination for the City of Delta Junction

Letter of Resignation – Julia Phillips, LEPC Co-Chair/Emergency Coordinator

UNFINISHED BUSINESS

Landfill Change Orders 5 & 6

Hallgren reported both the city attorney and MACTEC engineers recommended approving Landfill Change Order 5 & 6 with the revised wording. Signing the Change Order does not change the status quo on anything else. Change Order 5 was for \$102,705.33, Change Order 6 was for \$95,764.05 and that purchase order was #09621 for \$198,469.38. Hallgren said pay requests are addressed after change orders are resolved. He said Pay Application #8 covers \$140,000 of Retainage on the new landfill plus work that was completed in December. \$84,000 will be held in Retainage for (\$30,000 to \$40,000) work to be completed in the spring and also sufficient funds will be held to cover potential claims in the matter. Pay Application #9 covers Change Orders 5 & 6.

Leith-Dowling moved to authorize execution of Change Order 5 in the amount of \$102,705.33 with the wording set out in the agenda packet; Feilner seconded.

Motion passed unanimously on a roll call vote.

Leith-Dowling moved to authorize execution of Change Order 6 in the amount of \$95,764.05 with the wording set out in the agenda packet; Feilner seconded.

Motion passed unanimously on a roll call vote.

NEW BUSINESS

Landfill Pay Application #8

Hallgren explained Pay Application #8 is work done in December (approximately \$13,000) and reduction in Retainage (\$140,000) and is in the amount of \$153,330.34. The city attorney and MACTEC consultants recommend approval of the pay application.

Leith-Dowling moved to approve execution of Pay Application #8 as presented; Feilner seconded.

Motion passed unanimously on a roll call vote.

Landfill Pay Application #9

Hallgren reported Pay Application #9 was in the amount of \$198,469.38 to pay Change Orders 5 & 6.

Leith-Dowling moved to approve execution of Pay Application #9 as presented; Feilner seconded.

Motion passed unanimously on a roll call vote.

Purchase Orders

PO#09601 to ACS in the amount of \$589.25 for Jan '05 installation and new phones at library

PO#09602 to Alaska Municipal League in the amount of \$1,509.00 for annual membership

PO#09603 to Clearwater Signs in the amount of \$2,200.00 for balance of new library sign

PO#09604 to Delta Library Association in the amount of \$2,500.00 for reimbursement of library sign deposit

PO#09605 to Florcraft, Inc. in the amount of \$1,123.75 for carpet installation in EMS building

PO#09606 to Guess & Rudd in the amount of \$12,283.08 for Dec '04 legal services (concealed weapon law research, new landfill claims/delays, US Army Donnelly Range Expansion, Deltana Borough Charter review)

PO#09607 to Northern Rockies Alaska Highway Tourism Association in the amount of \$1,000.00 for seed funding

PO#09608 to Office Max in the amount of \$1,188.64 for computer screen/supplies at library

PO#09609 to UNIT SKW LLC in the amount of \$153,330.34 for Landfill Pay Request #8

PO#09610 to Willis of Alaska Inc. in the amount of \$1,603.00 for landfill dozer and zamboni insurance

PO#09611 to Willis of Alaska Inc. in the amount of \$875.00 for 1996 Kenworth tanker insurance

PO#09614 to Delta Building Supply in the amount of \$1,500.00 for Jan '05 warm storage

PO#09615 to Lamar Cotten in the amount of \$5,755.00 for Jan '05 consultant services

PO#09617 to Aetna WHO-AAS in the amount of \$5,449.59 for Feb '05 group health insurance

PO#09618 to MACTEC Engineering & Consulting, Inc. in the amount of \$703.76 for Jan '05 engineering services at new landfill

PO#09619 to MACTEC Engineering & Consulting, Inc. in the amount of \$10,557.89 for fees for landfill contractor delays
PO#09620 to MACTEC Engineering & Consulting, Inc. in the amount of \$1,783.16 for fees associated with landfill Change orders 5 & 6
PO#09621 to UNIT SKW LLC in the amount of \$198,469.38 for landfill change order 5 & 6
Leith-Dowling moved to approve purchase orders 09601 through 09615 and 09617 through 09621 as presented; Pecchia seconded.
Motion passed unanimously on a roll call vote.

ADDITIONAL PUBLIC COMMENTS

Janet Boyer asked about Pay Application #8.

Hallgren explained the Retainage is reduced by \$84,000. Additionally there is \$25,000 to \$35,000 left of work to complete at the landfill project.

Chief Bear reported numerous items at the new and old fire stations. She said she is dealing with problems related to entering and exiting the new fire station, being able to top-fill their tanker trucks, parking of the tenders, the alarm system and arranging furnishings. Bear reported the Fire Fighter One Program was ready to start in February, advancing Delta well ahead of most fire departments in Alaska. Five fire fighters attended the (40-hour) Hazardous Waste Operator course last week, making the Fire Department more equipped to respond to local spill emergencies. It is hoped to eventually be able to be involved in activity that would generate income for continued education.

Hallgren and Gilbertson stated they would make arrangements to visit the Fire Department.

Bear said she would like the building to be user-friendly for volunteers. Meanwhile one vehicle remains in the old fire station, ready for an emergency, until the problems can be solved in the new fire station.

ADDITIONAL COUNCIL COMMENTS

Mayor Gilbertson called for additional Council comments with none being offered.

ADJOURNMENT

Leith-Dowling moved to adjourn at 5:25PM; Feilner seconded. Motion carried.

Pat White
City Clerk
City of Delta Junction
Date of approval: February 15, 2005