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**City Council Minutes**  
**September 16, 2003 ~ 5:00PM**

**Regular Meeting**  
**City Hall, Delta Junction, Alaska**

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The regular meeting of the Delta Junction City Council was held on September 16, 2003 in the conference room at City Hall in Delta Junction, Alaska. Mayor Gilbertson called the meeting to order at 5:00PM.

Council members present: Roy Gilbertson, Mary Leith-Dowling, Lou Heinbockel, Judy Dewar
Henry Summers, Susie Kemp (arrived at 5:03), Mark Weller (arrived at 5:15)
City employees present: Dave Zimmerman, Lamar Cotten, Dennis Dooley, Joyce McCombs, Pat White
Additionally there were eight members from the community, two out-of-town speakers and four City engineer/architects present.

AMENDMENTS TO AGENDA ~ APPROVAL OF AGENDA

Mayor Gilbertson reported two add-ons:

- Fee waiver request from Ground Missile Defense (GMD) to use the Conference Room - to be discussed under New Business
- Executive Session to discuss Eddy Drop Zone with Attorney Jim DeWitt - at the end of the meeting after Additional Public and Council Comments

Leith-Dowling moved to approve the agenda as amended; Summers seconded. Motion carried.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Summers moved to approve the minutes from the September 2, 2003 meeting as presented; Dewar seconded.

Heinbockel requested an error change on page 7 regarding cost savings to build the new library. He asked for it to read, "Cutting out 1,000 square feet saves only \$280,000 to \$300,000" instead of "... \$280,000 to \$3,000,000."

Leith-Dowling requested error correction on page 9 where landfill discussion refers to money spent on rental equipment. She asked that it read, "The money to pay this charge would come from the landfill equipment reserve account" instead of "... the city repair reserve."

Heinbockel requested correction to Al Edgren's report, stating, "The Hockey Association is having a meeting on September 13" instead of "... August 13."

Motion carried to approve the September 2, 2003 minutes with the noted changes.

PUBLIC COMMENTS ON NON-AGENDA ITEMS
COUNCIL COMMENTS ON NON-AGENDA ITEMS

Mayor Gilbertson called for public and Council comments on non-agenda items with none being offered.

INTRODUCTION OF CANDIDATES RUNNING FOR ELECTION

White introduced new candidates, Will Pecchia and Robert J. Miller, who are running for Council Seats in the upcoming election.

Mayor Gilbertson presented letters of appreciation to Judy Dewar and Henry Summers for their time and dedication to City Council and to the Delta Junction community.

REQUEST TO SPEAK

Richard Bonwell, MACTEC Manager/Engineer, presented floor plans for the proposed library and the new fire hall. The (50 X 100') library will be built near the Community Center and it will face the City Park. The parking lot will be on the west side of the building. It will be possible to create an access east of the Community Center also. The library entrance is on the north side, facing Deborah Street. There is plenty of room south of the building that will allow for expansion should it be needed sometime in the future. Expansion is incorporated in the floor plan. Bonwell stated he needed feedback on two scenarios of the floor plan. MACTEC will then prepare the 15% conceptual design and provide the cost estimate. At that time there will be enough information to make a decision to build, what size and at what expense.

Merle Jantz, Jantz Associates, Inc. Architect, explained details of the two library designs. The entrance will be "tucked" enough to avoid wind issues. The entrance, front desk, bathrooms and children activities are located at the north end of the building. The deeper into the building, the quieter it will become. The noise will be isolated to only one end. The workroom and storage/break room are combined for maximum flexibility for the use of the space. Jantz stated that whichever scheme is chosen he wishes to have opportunity for discussion to resolve any issues regarding space before the final 15% design is finalized. The second plan locates the librarian's office and bathrooms near the front desk. This plan solves the need for the front desk to have visual access throughout the library facility. It has much less counter space whereas the first plan allows 3 or 4 workspaces.

Bonwell stated they would develop the floor plan and a side-view drawing of the outside of the building along with a cost estimate based on the design. It will be presented at the October 8 meeting.

Joyce McCombs, Library Director, stated she liked the first plan because of the extra front desk space.

Jantz offered suggestions for light distribution. He said by using a cable tray, instead of installation into the floor, power outlets would be more cost effective.

Discussion followed regarding a book return bin.

McCombs stated she agreed with an outdoor bin, the video storage and the work/storage/break room.

Bonwell suggested proceeding with Concept One, the first plan. There is no difference in the cost estimate between the two plans. The main reason to complete the 15% conceptual design is so that there is opportunity to incorporate ideas into the final design.

Dooley requested that any changes be funneled through him so he can communicate with contractors. He will be the point of contact.

Jantz said not to be concerned with windows at this point.

Heinbockel asked, when it is time to consider the windows, to position them on the south side of the building.

McCombs stated she appreciated how the facility will sit on the lot, looking out into the parking lot.

Bonwell stated there are many nice looking (aspen and spruce) trees toward the park and north on Deborah Street. Consideration will have to be made regarding removal of trees and what will contribute to the landscaping.

Heinbockel said Aurora Avenue is not maintained during the winter due to the snow accumulation. It is the worst road in town. Every bit of snow in the park gets carried across Aurora when an east wind picks up. The wooded area stops the snow.

Bonwell stated if too many trees were removed there would be a problem with snow buildup against the library building.

Jantz said an additional emergency exit would need to be added. This will be discussed during the planning meeting prior to preparing the conceptual design. He said he would provide a furniture layout to help with judgments.

Heinbockel asked how 5,000 square feet compares to what presently exists.

McCombs and Leith-Dowling said it doubles what is now available.

Bonwell reported he and Dave Halverson met with the entire design team to discuss the Fire Hall. The main topic dealt with identifying items in the project that could be designated as additive alternates to the bid document. He said MACTEC would design what was on the 35% drawing. The document that goes out for bid will be presented with the base bid and any additive alternates. It allows Council flexibility in how much cost is awarded and what to tell the contractors to build. He explained three possible alternate considerations: 1) The 20,000-gallon water tank is deep and is located almost underneath the footing of the building. It must be positioned further north, away from the building so that it does not have to be buried so deep. It then is off the property and in the street. The Council, as the platting authority, will resolve it with either an easement or a vacation of the street. This must be accomplished before the project goes out for bid. Also the cost of the tank as an additive alternate is approximately \$120,000. Maneuvering and timing will be required to fill two trucks with water at the same time, one from the tank, the other from the well. Another consideration is to purchase a used 5,000-gallon tanker for \$120,000 instead of purchasing another water tank. 2) The second story above the Fire Hall office space is designated as a living area. Bonwell suggested the final construction of that space be an additive alternate. By adding mechanical and electrical, finish work, would require another \$30,000. Choose to have contractor complete it or let it be a future project for a local contractor. 3) Turn the rescue squad bay addition into an additive alternate. The design is in the plans. It is approximately a \$135,000 cost. Bonwell stated all three suggested alternates provide \$300,000 of flexibility. He asked for ideas, suggestions and input prior to their presentation on October 8.

Bonwell reported the public comment period ended yesterday, September 15, regarding the environmental document for the construction of the fire station. Four agencies, the State Historical Protection Office (SHPO), Department of Environmental Conservation (DEC), Division of Natural Resources (DNR) and US Fish & Wildlife Service provided neither comments nor any concerns. Bonwell said there is no reason from an environmental standpoint to not prepare the construction site area this fall.

Jim Eden-Kilgour, Fire Chief, stated he wished to address two issues. He foresees no need for living quarters within the next year and the only need for an underground tank (estimated to cost \$120,000) would be if everything else fails. At that point, water can still be pumped from the Deltana fire stations. Their two underground tanks provide approximately 12,000 gallons of water. Eden-Kilgour stated he would love to have a tender that pumps water. He would be willing to trade the living quarters and the underground storage tank for a minimum 3,500-gallon used tender with a 1,000 gallon per minute (gpm) mid-ships pump.

Joe & Grace Peters, Delta Sanitation co-owners, asked to discuss the landfill lease agreement. (The draft, effective August 1, 2003, was approved at the September 2 Council meeting with one change, to increase the annual rental fees from \$4,500 to \$6,000.)

Grace Peters identified one change that they (Peters' and Pete Hallgren) agreed upon. She read, "The savings account herein may be utilized for repairs (not normal maintenance) upon prior permission from the Lessor. At the termination of this agreement the balance of the savings account may be utilized by Lessor in any manner it should desire, but first be used for costs of closure of the existing landfill."

Joe Peters stated he felt they were "blindsided" with the increase lease fees, without any prior knowledge.

Heinbockel stated he made the motion to increase the rental fee during the last year of its operation due to the anticipation of a substantial amount of money needed to close the landfill.

Joe Peters said he agreed but looks upon it as a tax. He said operating the landfill has been a struggle recovering from errors made 20 years ago. Peters said he focuses on keeping the cost of service low. Times have changed drastically. He discussed past history of the landfill, equipment rental, not wanting to invest in a loader at this time and preparation for closure. At this time, before freeze-up, Peters stated he is hauling

materials to deal with next year's closure. He said he wished to have known of the rate increase sooner so that it could have been discussed. Rates would have to increase even though he feels \$37/month is already too high for some households. To deliver garbage the cost is \$15 for a pickup load.

Weller said it costs \$25 for a small pickup load in Glennallen.

Joe Peters said 20 years ago, during the peak of the pipeline, contractors were tapped so that it did not come directly from the homeowners. He said a dozer was purchased and the landfill was set up with a grant from the State of Alaska. Over the years, Peters built three burners, which saved the community "hundreds of thousands of dollars." He said that the landfill site would have been full much sooner had he not been able to burn.

Joe Peters stated the City is still bound by State and federal government regulations and it will be the commercial clients who will feel the increase in garbage service. Peters stated garbage pickup in North Pole is \$8 for one can and \$10 or \$12 for two. They also pay property taxes.

Heinbockel said the cost of operating the new dump would increase substantially.

Joe Peters stressed to keep the costs down in any way possible. He recommended creating an agreement with the North Star Borough (NSB) to keep the trash in Delta to support the local landfill by stopping access to borough dumpsters. He also asked to include an incinerator at the landfill to rid of cardboard and wood products. Peters said, "Every yard saved from going in the hole is big money."

Discussion followed regarding lease rates and rate increases.

Grace Peters said whenever there was a rate increase from the City there was time to inform customers. This \$1,500 increase will have to come directly from their working capital.

Heinbockel said, because the landfill has been busier in the past two years, it should not be difficult.

Grace Peters presented statistics of when the landfill is open to the public on Saturdays and Tuesdays.

Heinbockel said the agreement for years has been to serve the best interest of the public. If no money is made on Tuesdays it is made up during the four hours the dump is open on Saturdays.

Grace Peters said she received a call requesting the summer hours, in which the landfill is open for two hours on Tuesdays (May through September), extend throughout the winter months. She asked, "How many other businesses would do that?" She said they already meet special needs and contractors for an opening fee and they attempt to meet needs as they arise.

Gilbertson agreed that accommodations are made for individuals requesting it.

Heinbockel said he has no problem increasing the rental fees by \$125/month. He said it is an insignificant amount of increase compared to what is being generated by increased activity.

Discussion followed regarding the cost to close the existing landfill.

Richard Bonwell said it would cost between \$75,000 and \$125,000.

Grace Peters stated there is about \$20,000 in the savings at this time.

Heinbockel said two grants (\$1 million each) built the dump. Gravel that was removed from the site was used to build the city streets. Therefore that material is not available to cover and close the landfill. There is an additional 20 acres on the west side in which to get the material though. He stated the increase is a form of taxation. If there are no taxes, we must be willing to pay for services.

Leith-Dowling asked how many homes receive garbage pickup service.

Joe Peters said they average 300 households each week.

Leith-Dowling stated it works out to an increase of one or two dollars per customer each month.

Heinbockel said major contractual businesses also contribute.

Grace Peters stated most of that goes to the Greely landfill. It changed when it was apparent that their landfill equipment could not keep up.

Joe Peters said the federal government has the equipment necessary for an efficient landfill operation.

Discussion followed regarding the new 400 X 400' landfill located on post.

Heinbockel said the price of doing business would increase. It also raises concern of trash not utilizing the new landfill location. It is not geographically centered for this community. It will cost more to transport.

Joe Peters said the bulk of hauling would be the same except for the Clearwater area.

Heinbockel said there is additional concern with traffic. There will be an increase going through town on Saturdays, not to mention what already exists from the recent population increase. Garbage along the Richardson Highway is being generated from these vehicles.

Discussion followed about Fairbanks sanitation.

Gilbertson thanked Joe and Grace Peters for their input.

George Wilson, Department of Environmental Conservation/Village Safe Water Program Engineer, reported the grant application was received and approved. He will administer the money for the grant award. The grant request is currently in Juneau and should take about one week before beginning progress on a feasibility study to bring water to the city. After the study there will be opportunity to apply for funding to implement the findings of the study (providing city water). Wilson stated he would like to complete the study within one year, hopefully having the plan done by mid-August. The feasibility study is a requirement for completing the capital improvement applications. It is the first phase in a long process of getting construction funds to improve the city's downtown area. The city will select a consultant firm, using the qualifications set forth by the Village Safe Water Program. That consultant will provide the feasibility study, identifying any problems that could prevent a city water system. They will look into alternatives of providing water and sewer, on-sight systems, whether there will be a treatment plant or a lagoon, what sources (surface or ground water) are available. They will look into all the options and provide a cost estimate. The study will be used to secure funding to implement the plan of providing a water system. It is not necessarily restricted to areas within municipal boundaries.

Weller asked about testing existing wells.

Wilson stated wells could be tested if there is existing information that determines a need.

Weller asked if there is common demographic statistics for household water use.

Wilson said monthly water cost would be based on those available statistics. The initial utility system would be covered by additional grant funding but the maintenance of a water system would be the responsibility of each homeowner using the system.

Dooley said he is concerned with the project relating to the history that focuses only on water. There is no discussion about sewer feasibility. The underlying goal is to use the smaller lots in town. He suggests studying feasibility of both sewer and water utilities.

Dewar said it costs a fraction of the cost to put in septic systems compared to water systems.

Dooley agreed.

Dooley introduced **Ruth St. Amour**, Department of Community Economic Development (DCED) Community Planner. She replaces Allen Kemplen, who was assigned to Delta one year ago and has since transferred to DOT. Kemplen is responsible for providing the aerial map of the Delta region.

St. Amour reported for a period of six months Stephanie Brown, a Vista volunteer, compiled land ownership information for the City of Delta Junction. She presented a map, stating it is the end results of her efforts. What needs to be done is far more than what can be accomplished in a six-month period. She presented two copies of the city map, which was based on information from the utility company's information on land ownership. An accompanying spreadsheet (also on diskette), organized by subdivision, provides information (by plat and lot), the last recorded ownership transaction and legal description of the property. Because of the complexity of the task and the limited amount of time available, the project was not completed. However, the format allows continual development as more information is gathered. St. Amour explained that the State of Alaska does not require land transactions be recorded. The final step of subsequent sale of parcels may not be recorded but the information gives a close identification of land ownership.

Dooley reported St. Amour trained himself, Letha Burcham and Joyce McCombs to assist others in tracing information themselves. George Wilson used this very map as a means to describe the water system project to potential contractors.

CORRESPONDENCE

E.mail Request to Conduct Survey on MD Impact on Community

White stated a college student initiated the E.mail request. She has received no further contact after inquiring about the survey details.

REPORTS

Planner – Dennis Dooley reported Dr. Andreassen had a legitimate problem with how the power lines were installed on his property at the airport. It affected airplanes using the existing taxiway. It will require more earthwork and gravel but may be resolved within one week.

Dooley reported the following topics:

- MACTEC brushed the survey line for the airport and are scheduling crews to remove stumps and brush. The Department of Natural Resources (DNR) has requested the area be left clean.
- The Geophysical Institute through the University of Fairbanks and Jack Morris, representative of the Delta Pilot's Association, have agreed to locate the Global Positioning System (GPS) base station near the crosswind runway windsock. The concrete base has already been poured.
- The area manager from Alaska Communication Services (ACS) attended the last DREDC meeting. He explained that ACS is in the process of erecting a new tower in the Deltana region that will provide wireless services. The tower will be almost 200' high and located on a hill. The local reporter is inquiring why the public has not been notified. Dooley stated ACS service takes approximately two weeks. Because of the outstanding orders they have increased their personnel to manage the increased workload.
- The ambulance bid contract has been advertised on the Internet and an addendum has already been added. The bid opening is set for November 10.
- The construction trades building, in the high school complex, was originally thought to be in the flood zone. Surveying, using a benchmark placed by the Corp of Engineers, proves that the school facility is outside the flood zone. There will be no problems.

Eden-Kilgour said he has been assured the city repeater has good communication coverage but he knows there are dead spots and does not feel it is true. He suggested the ACS tower, which is under construction, include a repeater. Presently the city's repeater, located at Donnelly, is not functioning. Deltana's repeater and radio communication with North Pole is located at the Alascom tower in town. All communication is lost beyond Donnelly Dome. Eden-Kilgour asked when the city repeater is operable that the area coverage be as large as possible.

Gilbertson said joint use of radio stations and 911 is being investigated for Delta. FAA approval is pending.

Discussion followed regarding the telephone company providing addresses within the community.

Dooley reported the ACS field manager would be back at the next DREDC meeting (October 6) for continued discussion.

Airport – Mark Weller followed up on previous discussion of drivers crossing the airstrip to access a local auto body business. The local forestry office has agreed to block off the road between the BLM heliport and the campground. It was previously blocked on the north side but not on the south side. At this time it is no more than a well-worn path. Weller said he also spoke with the business owner who relayed that he encourages his patrons to use the clinic road. Between the clinic and the east turn (toward the taxiway) the road is simply one-lane. Opening it up for public use is a consideration, although the residents are not looking forward to heavy traffic. They already deal with speeders and do not wish to encourage more.

Weller stated a road to the airport subdivision is being developed. It appears one owner is doing all the improvements. He asked if the city was not to be responsible for the airport lot improvements.

Gilbertson said he directed the landowner to proceed due to his time constraints. It would later be brought to Council for approval.

Weller reported garbage was dumped near the BLM trail, next to Andreassen's taxiway upon entering the airport subdivision. He requested it be picked up.

Weller reported several residents have expressed appreciation for the work so well done on the airstrip.

Discussion followed regarding the speed limit on the newly paved Mill-Tan Road.

Weller asked to keep the speed limit no more than 35mph because of pedestrians and youth on bicycles.

Heinbockel said 50mph is more realistic but by setting it at 50, drivers will travel at 60.

City Clerk – Pat White reported Resolution 2004-03 was passed via a phone poll. The resolution approved application through the State of Alaska Department of Environmental Conservation/Village Safe Water Program for funding to close the existing landfill. The application deadline (5:00PM, Sept. 16) prevented normal procedure of going before the Council during the public meeting.

White reported the deadline for Declaration of Candidacy and Nominating Petitions was September 12. There are four candidates running for the four open seats. Mary Leith-Dowling will re-run for Seat A. Mark Weller, currently holding Seat E, will run for Seat D, which has one year remaining in its term. Will Pecchia (Peck-ee-ah), a police officer from the Dept. of Defense at Ft. Greely, filed for Seat E and Robert J. Miller, also a police officer from Ft. Greely, filed for Seat F. The regularly scheduled Council meeting will be postponed for one day because of the election so the next Council meeting will be held on Wednesday, October 8.

Department of Economic Development – Cotten reported a \$400,000 grant application was submitted two weeks ago through the Rasmuson Foundation. He was encouraged by the fact that they accepted the application without requesting more details, therefore, passing the first step of acceptance. Rasmuson suggested another prospect, Murdock Charitable Trust, who supports capital projects.

Cotten stated the Environmental Conservation/Village Safe Water Program grant was submitted before the deadline. However, that application requested \$50,000 to close the existing landfill. Cotten said he was under the impression Economic Development Administration (EDA) money was to pay for half of the expense (\$75,000 to \$125,000 reported by Richard Bonwell).

Discussion followed regarding the likelihood of receiving funds for the landfill and other options to pursue.

Cotten reported on other topics:

- Members of the Slavic community have expressed desire to get into construction business. A meeting is planned between those interested and the Small Business Development.
- Yvonne Chase, Catholic Social Services Executive Director, would meet with himself and the mayor as well as with the Chamber of Commerce at their monthly luncheon. She is advertising for a point person within the community.
- Senator Wilken provided information, which was placed in the agenda packets. It explains his position on Senate Concurrent Resolution 12 (SCR 12). He is attempting to gain support for the resolution from municipalities who do pay for their own schools.
- Today's Roundtable information now projects 100-110 guardsmen positions, with 75% bringing families. Their work schedule will be one or two week rotations.

Robert Miller reported firemen, police officers and some overflow from the mancamp are residing on post. The National Guard live in the barracks.

Heinbockel asked about security.

Miller stated the National Guard handle the physical security aspect of the missile compound. The Department of Army Police handles all the law enforcement. An "augmentee", brought in from Ft. Wainwright and Ft. Richardson, fill positions through the civilian police force. This will continue until the Army Police positions are filled. Either a police officer or an augmentee is present to gauge speed of drivers commuting on Ft. Greely.

Cotten said contractors feel there is still a communication breakdown within this community. There was discussion about the Chamber of Commerce providing a website to identify available housing, a need for

those who are considering moving to this area. Employees that bring families will be looking for long-term rental contracts.

Dooley said in other communities there is a multiple listing service (MLS) that sponsors those types of sites.

Cotten reported that Fluor is at their peak of construction with 600 employees.

Gilbertson said those at the Roundtable meeting showed frustration with non-commitment from the community and contractors over housing needs.

Kemp said the cost of building and the price of homes hasn't changed enough for most contractors to agree that it is worthwhile to build in this area.

Heinbockel said the large contract firms rely on government housing and are not locating within the community. They would be more able to subsidize housing for their employees.

Gilbertson stated the housing issue should be viewed as an opportunity.

Cotten said the 100+ guardsmen and their families want to move into the community.

Miller said housing and wages are presently the two biggest problem issues with SMDC. Fluor, Bechtel and Price have very decent wages but GS5/GS6 are paid \$25,000/year. Housing is not affordable for them. Rental prices range between \$750 and \$1,000.

Kemp asked if the rumor is true about 3,000 to 5,000 more Slavics moving into the community in the next three to five years.

Discussion followed regarding immigrants and refugee communities.

Dooley stated ACS has provided poor service to Delta because they believe our community is at its peak in growth. Another part of their office believes otherwise. But nonetheless it confuses the issue of getting resources to build infrastructure. Dooley said he drafted an invite for ACS to attend the Roundtable meetings for a better understanding of how Delta is changing. ACS asked why they should build when someone else can sublease their lines.

Kemp said they are having difficulty identifying where, in Delta, the growth will be. Telephone lines are needed beyond where power is located. New builders must consider road access and power availability when they purchase property. Some cost \$100,000 to provide phone service and that cost must come from the property owner.

Landfill – Mark Weller asked about the Ft. Greely landfill expansion.

Heinbockel stated the Department of Defense/Ft. Greely, Alaska is expanding their landfill because there is a need. They are running out of space and need to develop another dumpsite. The American taxpayer is paying for this well-run operation. It meets environmental requirements. The dumpsite is immaculate because the garbage is taken care of twenty minutes after being dumped. If the wind is blowing, the operator (Joe Crandall) physically walks the perimeter of the fence and picks up any garbage that is scattered. He said the new landfill could be just as efficient.

Heinbockel stated he has yet to see the State report for the City's landfill inspection done on July 3.

Lands – Susie Kemp said she is very pleased with what Ruth St. Amour, DCED Community Planner, presented. She said it is one of the first steps to what is needed for Delta.

Park – Judy Dewar reported park restrooms have been closed for the winter. She asked that Council pursue purchasing the park from Mental Health Trust. And she apologized for not running in the upcoming election.

Dewar presented an article about a playground built in Healy. It provided the history of how it was built. She said she would like to see the same for Delta.

Public Health & Safety – Henry Summers reported there are upcoming meetings and representatives from the Delta community will be attending. Julia Phillips, LEPC Co-Chairman, has volunteered to be a representative at these Homeland Security meetings. She needs a title. LEPC is a planning committee, not an action committee. Summers recommended giving the title of Emergency Planner to Phillips for her duties while representing the city and working with the State and the federal government on defense issues.

Summers moved for the mayor to assign the title of Emergency Planner to Julia Phillips for her role as city representative with Homeland Defense; Kemp seconded.

Motion passed unanimously on a roll call vote.

Public Works – Lou Heinbockel reported brush cutting is needed on the Richardson Avenue intersection. It was requested by bus drivers and has not yet been completed.

Dewar reported potholes on Rapids need filled also. She asked to at least fill them with gravel because they are so deep.

Leith-Dowling stated both items are on a list of jobs that Dave Boadwine is completing.

UNFINISHED BUSINESS

- **MACTEC - Library Floor Plan Review and Fire Station Design**

See *REQUEST TO SPEAK* at the start of the meeting

- **Delta Sanitation - Landfill Lease Agreement**

See *REQUEST TO SPEAK* at the start of the meeting

- **Regional Government Options Study Committee**

See *REPORT – Department of Economic Development*

NEW BUSINESS

- **Fire Truck Bid Award**

Dooley reported there were six bid responses and the low bid was \$251,000. He recommended awarding the second lowest bid of \$254,316. The low bidder was unable to meet the specs. He said he could not say if they would challenge but he would be surprised if they did. The City Fire Chief, Jim Eden-Kilgour, and Public Health & Safety Officer, Henry Summers, were in agreement.

Summers moved to award the fire truck bid to Almonte/Seagrave in the amount of \$254,316; Weller seconded.

Motion passed unanimously on a roll call vote

- **Power Line Easement for Recent Land Sale**

Dooley stated the power line easement would be discussed at the next Council meeting.

- **Fee Waiver Request from Ground Missile Defense (GMD)**

Heinbockel stated he agreed with granting the request to waive rental fees as long as there is no conflict with a paying organization.

Summers moved to approve the GMD request to waive fees associated with use of the conference room on September 29; Leith-Dowling seconded.

Motion passed on a roll call vote with six voting in favor and one (Weller) voting against.

- **Purchase Orders**

PO#08179 to Airport Equipment Rentals, Inc. in the amount of \$1,356.00 for equipment used at the cemetery, TV tower site, fire department and new library site

PO#08180 to Action Training Systems, Inc. in the amount of \$750.00 for fire department training tapes

PO#08181 to Aetna WHO-AAS in the amount of \$4,883.00 for Sept '03 health insurance

PO#08182 to ATT & Alascom in the amount of \$575.33 for Sept '03 E911 service

PO#08183 to Bank of America in the amount of \$2,684.44 for tractor tires, Cotten travel, library supplies, airfield supplies, runway markers, lights and cones, virus protectors for computers

PO#08184 to Buffalo Center Auto Parts in the amount of \$1,283.85 for vehicle repair parts (ambulance carburetor and fire engine exhaust/tail pipe) and misc. material for streets and runway

PO#08185 to Buffalo Fuel Inc. in the amount of \$642.06 for runway equipment fuel

PO#08186 to Delta Building Supply in the amount of \$2,137.77 for City Hall office chair, runway supplies and hockey utility-knife blades

PO#08187 to Delta Texaco in the amount of \$1,416.06 for fuel (fire department, streets, runway)

PO#08188 to Fairbanks Title Agency in the amount of \$858.00 for land sales title searches
PO#08189 to GVEA in the amount of \$745.87 for Aug '03 electricity
PO#08190 to Kurt's Construction in the amount of \$55,286.00 for runway surface gravel
PO#08191 to Tom Ferri Company in the amount of \$6,656.50 for Rescue Squad (10 handheld radios and batteries)

PO#08192 to Construction Machinery in the amount of \$222,999.00 for 5-yard Volvo loader

Leith-Dowling moved to approve purchase orders 08179 through 08192 as presented.

Leith-Dowling amended her motion to include purchase order 08175 that was omitted from approval at the September 2 meeting; Kemp seconded.

Motion passed on a roll call vote with six voting in favor and one (Heinbockel) voting against.

ADDITIONAL PUBLIC COMMENT

Robert Miller asked if a mutual agreement is in place or being prepared between the City Fire Department and the Ft. Greely Fire Department. He said the recent home fire in Delta was a prime example of the need for this. The Ft. Greely firefighters request such an agreement.

Summers stated Col. Wilson is pursuing it and the subject has been discussed with the Ft. Greely Fire Chief.

ADDITIONAL COUNCIL COMMENTS

Weller stated he wished to thank Finance Officer Dave Zimmerman for the spreadsheets he produces.

Council members shared comments toward Judy Dewar and Henry Summers regarding their departure from their Council seats and how they would miss their involvement and presence in upcoming meetings.

EXECUTIVE SESSION

Heinbockel moved to go into Executive Session at 7:15PM, after a (5 minute) break, to discuss the Eddy Drop Zone; Summers seconded.

Motion passed by unanimous consent.

Present during the Executive Session were Council members (Gilbertson, Weller, Heinbockel, Leith-Dowling, Kemp, Dewar, Summers) and four city staff (Zimmerman, Cotten, Dooley and White). City Attorney Jim DeWitt was present via teleconference.

Leith-Dowling moved to end the Executive Session at 7:36PM; Kemp seconded.

Motion passed by unanimous consent.

ADJOURNMENT

Heinbockel moved to adjourn at 7:37PM; Weller seconded. Motion carried.

Respectfully Submitted,

Pat White
City Clerk