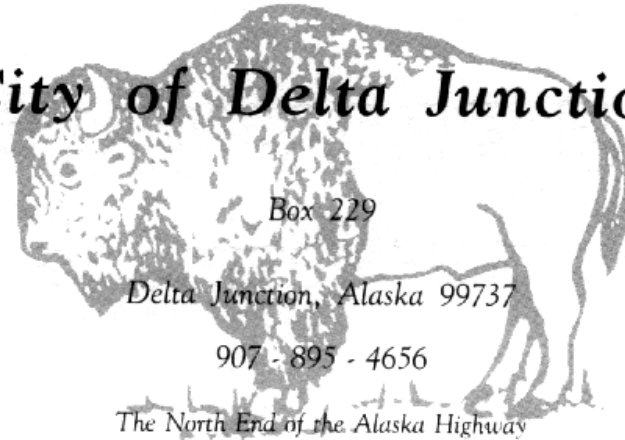


City of Delta Junction



January 8, 2002
City of Delta Junction
Regular Meeting

MINUTES

CALL TO ORDER

The regular meeting was called to order at 5:08pm by Mayor Gilbertson with council members Mark Weller, Mary Leith-Dowling, Henry Summers, Susie Kemp and Lou Heinbockel present. Nat Good was present telephonically.

APPROVAL OF AGENDA

Added on to the agenda under Correspondence was a letter from the Chamber of Commerce requesting the use of the park for the fireworks display at the Festival of Lights on February 23, 2002.

Leith-Dowling moved to approve the agenda as amended; Kemp seconded.

Motion passed by unanimous consent.

APPROVAL OF MINUTES

Heinbockel made grammatical changes to the minutes.

Heinbockel moved to approve the minutes from the December 18, 2001 regular meeting as amended; Summers seconded.

Motion passed by unanimous consent.

CORRESPONDENCE

A letter was received from Governor Knowles regarding the FY03 Capital Project funds for the City.

The University of Alaska's land sale information was received and included in the Council's packet for review.

A letter was received from the Chamber of Commerce asking for permission to use the City Park on February 23 (or a rain date of 2-24) for the fireworks display at the Festival of Lights.

Kemp move to approve holding the fireworks at the City Park; Heinbockel seconded.

Motion passed by unanimous consent.

REPORTS

Airport – Mayor Gilbertson said Art Saarloos was supposed to get the airport plat to Hallgren yesterday. Hallgren didn't receive it and will call Saarloos and see when the work can be expected.

City Clerk/Treasurer – Ellis reported she has been updating the election ordinance with Leith-Dowling and has sent it to Dewitt for review. She hopes to present it for introduction at the next meeting.

The borough study grant application we submitted to the State made it to the final round and we should hear if we were awarded the grant in mid-January.

The community calendars have arrived. Leanna Dube and Ellis will be attending the Kiwanis meeting on the 15th to discuss them taking over the calendar.

Department of Economic Development – Pete Hallgren reported he will testify in Anchorage on Thursday for the redistricting lawsuit on behalf of Delta Junction and the surrounding area. The following Saturday, the court will be in Valdez hearing testimony. Hallgren reported someone who bought property from the City, at one of the sales in the 80's, is interested in several lots near their home. Although the City owns this land, the entire block didn't appear on the appraisal done by Mt. Hayes Realtors.

Sorensen has found that several lots that were bought at the land sales in the 80's have been paid off. The final paperwork for those sales were not in the records, but the files are complete now.

Hallgren talked to the Department of Labor about local hire. It's not cast in stone, but they plan to put out an RFP for office space in Delta for a manpower center. They will probably hire a long-term non-permanent full-time employee. It will be a community development service position with a 'pay range 13'. It will require expertise in book keeping and public contact.

The State is currently working out of the Delta Employment Learning Services Agency. They served over thirty people here last month. The State services are for anyone seeking employment, including the workers laid off at Fort Greely, who may qualify for programs and services.

Summers said part of their program is to educate people about what's available from the State and what training programs may be available.

Hallgren thought the person would be hired within the next two months.

Library – Leith-Dowling reported Gunnar Hallgren got the new computers programmed and running at the library for the catalogs and checkout desk. They are all networked together. Heidi Eckman is going to college and her last day was last Saturday. Letha Burcham is helping part time while the position is advertised.

Personnel – Hallgren is working on the new job description for Planner/Project Manager position.

Public Health and Safety – Summers presented the monthly ambulance billing report for council's information.

Public Works - Summers asked about when bids would be going out for the grounds maintenance. Mayor Gilbertson said they should be out by March. A meeting will be set up in February for council to discuss what they would like the bid packet to entail.

NEW BUSINESS

Hallgren explained the Deferred Compensation Resolution to council.

Weller asked about using Vanguard. Hallgren will research it and report back to council.

Kemp moved to adopt Resolution 2002-08, A resolution of the City of Delta Junction for an additional 457 Deferred Compensation Plan; Good seconded.

Roll call vote with motion passing unanimously.

Heinbockel moved to show no objection to the renewal of the liquor licenses for Pizza Bella and Trophy Lodge; Leith-Dowling seconded.

Roll call vote with motion passing. Good voted no.

Leith-Dowling moved to approve the following purchase orders:

PO#6715 to Alaska Department of Labor for 4th quarter taxes in the amount of \$1,355.31

PO#6716 to Wells Fargo Bank for payroll taxes ending 12-31-01 in the amount of \$2,298.47

PO#6720 to Public Employees Retirement in the amount of \$1,057.30

PO#6729 to Guess & Rudd in the amount of \$250.81

PO#6734 to Dean Witter Reynolds – transfer of fees for E911 phone charges on phone bills for October and November 2001 in the amount of \$2,528.25

PO#6735 to Delta Building Supply for fire department maintenance in the amount of \$1,485.22

PO#6737 to Delta Lock and Key for work at Community Center and Fire Department in the amount of \$1,253.96

PO#6740 to Alaska Communications Systems for phone bills for November 01 in the amount of \$1,184.99

Kemp seconded.

Roll call vote with motion passing unanimously.

Mayor Gilbertson would like to see the City get one credit card for purchases and airline tickets and be able to receive mileage.

Hallgren stated staff has been researching it and an Alaska Airlines card has been a problem to obtain.

ADDITIONAL PUBLIC COMMENTS

Tana Wood pointed out there is no 's' on her last name as written in the minutes of the previous meeting.

ADDITIONAL COUNCIL COMMENTS

Heinbockel addressed increased security in light of recent events. He heard from the Valdez Small Boat Harbor that all boats will need an inspection when they leave the docks.

Council discussed what might happen at local airports with small planes.

Heinbockel suggested the government exempt all airports within 100 miles of 6 story buildings or something to that affect.

Mayor Gilbertson said this area has the missile site and pump station, which will have to be considered.

Heinbockel pointed out that in the past, berms and big equipment have been put in the trails leading into the airport that has caused problems and could be a liability to the City.

Adjournment at 6:00pm.

Respectfully Submitted,

Pamela R. Ellis
Clerk/Treasurer