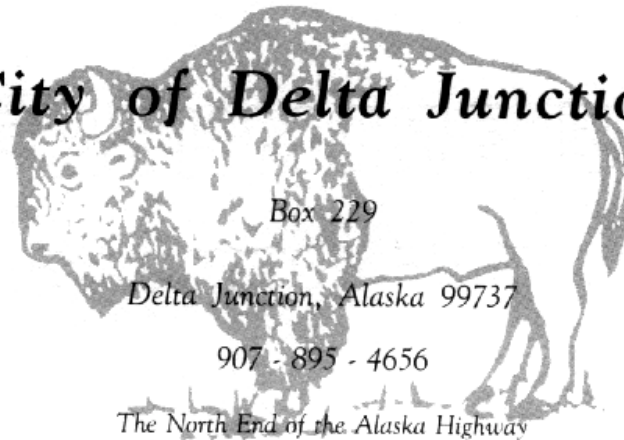


City of Delta Junction



October 2, 2001
City of Delta Junction
Regular Meeting

MINUTES

CALL TO ORDER

The regular meeting was called to order at 5:05pm by Mayor Gilbertson with council members Mark Weller, Mary Leith-Dowling, Lou Heinbockel, Henry Summers and Susie Kemp present. Nat Good was excused.

APPROVAL OF AGENDA

Mayor Gilbertson added to Reports the approval of the sale of land. To New Business the following was added:

PO# 6404 to Public Employee Retirement for 9-30-01 payroll in the amount of \$983.96

PO# 6406 to Ernie Wyrick for travel and per diem to Anchorage to attend the Memorial for Fallen Fire Fighters honoring Kobierowski in the amount of \$583.09

PO# 6407 to Wells Fargo for 9-30-01 payroll taxes in the amount of \$2,442.83

PO# 6408 to AK Dept of Labor for 3rd quarter payroll ESC in the amount of \$1,446.16

Forgiveness of ambulance bills and the ambulance billing report for August and September; Account balances for grants; Letter from Delta/Greely School District requesting permission to store television cabinet in the Community Center; Election of Mayor

Leith-Dowling moved to approve the agenda as amended; Summers seconded.

Motion passed by unanimous consent.

APPROVAL OF MINUTES

Heinbockel moved to approve the minutes from the September 18, 2001 regular meeting; Weller seconded.

Motion passed by unanimous consent.

CORRESPONDENCE

Registration forms were received for the AML conference in Anchorage. Any council member, who is able to, is encouraged to attend.

A letter was received from Steve Van Sant, State Assessor, regarding the Full Value Determination for the City of Delta Junction. Council would like to see a comparison to last year's determination.

A notice from Ace USA insurance company was received canceling their endorsement for war, hijacking and other items on the City D66 airstrip policy.

REPORTS

Airport - Mark Weller met with Saarloos and he has brushed out the boundaries. The paperwork should be done in the 3rd week of October. They will be doing a walk-through with Saarloos, Weller, Mayor Gilbertson, Jack Morris and Pete Hallgren on Friday October 5, 2001.

Cemetery - Mary Leith-Dowling reported Ron Lester's cat broke down and won't be available to clear the land as soon as expected. There is firewood available for cutting. Stakes have been put up for better access to finding plots in the winter. Leith-Dowling said the problem with the Mason grave being dug outside the correct plot area has not been resolved. Leith-Dowling talked to Saarloos about surveying this area. There are two alternatives to be discussed. Either a border can be put around the gravesite with an individual number to mark it, or another row of plots can be surveyed, making that block three plots wide instead of two wide, providing there is enough room.

City Clerk/Treasurer - Pamela Ellis reported she has talked to the Northstar Borough about enhance 911 in the Delta area. He took all the particulars for providing service to us and will call back and let us know the details. We are still waiting for word on the boiler inspection from AML. They are going to contact the inspector for us and let us know how to proceed. Ellis would like to pay the election judges \$7.50 an hour for working at the election. This is to subsidize the pay from the State. Council has no problem with paying them this amount.

Department of Economic Development - The \$1 million grant was approved. Council discussed different areas for a camp for the missile defense site workers. Council doesn't want to build camps inside City limits. The contracts have been let for the clearing and it wasn't advertised for any local contractors to be able to bid on it. The military told Mayor Gilbertson that things could happen and we wouldn't know they are even being done.

Finance - Ellis said the PILT check will be issued the second week in October.

Hockey - Heinbockel reported there is no ice yet, but the flooring is in and will be installed soon.

Landfill - Mayor Gilbertson wants to do a walk through to discuss a plan for the work to be done. We can start doing the work there soon. Ellis said the Delta Sanitation contract needs to be reviewed again.

Lands - **Heinbockel moved to** sell Block 31 Lots 17 & 18 to Norm Hilliker for \$4,700. Kemp seconded.

Motion passed unanimously.

Mayor Gilbertson said we need to refund money to Joel Wiggins for the land he purchased, as the land was previously sold to Sturgis. Donet was happy with the alternative land, but hasn't purchased anything yet.

From now on, we will get a \$250.00 advance from a prospective purchaser and do a title search before accepting any money for the sale of the land.

Linda Sorensen will have a map available in the office with the land marked in one color that the City owns.

Mayor Gilbertson and Kemp would like to see the files set up with the block and lots instead of names making it easier to keep track of the lands.

Heinbockel said he talked to Sorensen about land on the Richardson Highway that the City owns. There are for sale signs on it, so she will research the status of that land.

Library - Mary Leith-Dowling handed out a request for funds for two computers for the lasercat and catalogs. The computers there now are not powerful enough to run the programs.

Heinbockel moved to approve the purchase of the computers for the library; Kemp seconded.

Council discussed where the funds would come from and agreed they can be found in the general fund.

Mayor Gilbertson said he would like to see if OEA can help fund this as the library is carrying all the government documents.

Roll call vote with motion passing unanimously.

Park - Lou Heinbockel reported the park has been winterized.

Public Health and Safety- Summers reported the LEPC meeting has been postponed.

OLD BUSINESS

Ellis gave council a report on the cost of bonding for the Treasurer. For \$400.00 you can purchase \$100,000.00 in bonding.

Summers moved to increase the bonding, on the City Treasurer, only to \$100,000.00 and not to bond the Administrator; Heinbockel seconded.

Ellis said she will come back with an amendment to the ordinance which will say not to bond the Administrator.

Roll call vote with motion passing unanimously.

Mayor Gilbertson looked at the grant amounts left and asked if the networking grant could be used for the computers for the library. Ellis explained that the things she wanted the grant for haven't been bought yet.

Heinbockel asked if an ambulance has been found yet. Ellis said she talked to the Rescue Squad Chief and they are close to bringing bids to council.

NEW BUSINESS

Ellis presented council with a resolution to support a grant request and explained where match would come from, but it's not required on this grant.

Weller moved to approve Resolution 2002-04, A Resolution Supporting the City of Delta Junction Requesting Funding to Conduct a Regional Government Study for the Greater Delta Area; Leith-Dowling seconded.

Roll call vote with motion passing. **Heinbockel voted no.**

Council discussed the purchase order for Channel 17 repairs. Heinbockel discussed points in the letter that Sorensen submitted to council.

Kemp moved to pay PO#6358 to Department of Administration for repairs to Channel 17 in the amount of \$1,345.00; Summers seconded.

Roll call vote with motion passing. **Heinbockel voted no.**

Heinbockel moved to approve:

- PO#6381 to ACS for phone bills for August 01 in the amount of \$787.36
- PO#6385 to Sam's Club for supplies for City Hall, Fire Dept, Community Center, Library and Facility Maintenance in the amount of \$1,820.77
- PO#6387 to Office Max for supplies for LEPC and Department of Economic Development in the amount of \$699.40
- PO#6392 to Pete Hallgren for travel and per diem reimbursement and materials in the amount of \$4,623.43
- PO#6393 to Kelly Hegarty and Associates for Contract Planning Consulting Service in the amount of \$13,600.00
- PO#6394 to Guess & Rudd for attorney fees for August 2001 in the amount of \$1,920.57
- PO#6395 to Golden Valley Electric Assn. for power for August 2001 in the amount of \$710.59
- PO#6400 to Delta Corrections Group for 2nd half of settlement agreement in the amount of \$25,000.00
- PO#6402 to Dean Witter Reynolds for E911 charges on phone lines to savings account in the amount of \$1,284.00
- PO# 6404 to Public Employee Retirement for 9-30-01 payroll in the amount of \$983.96
- PO# 6406 to Ernie Wyrick for travel and per diem to Anchorage to attend memorial for fallen fire fighters honoring Kobierowski in the amount of \$583.09
- PO# 6407 to Wells Fargo for 9-30-01 payroll taxes in the amount of \$2,442.83
- PO# 6408 to Alaska Department of Labor for 3rd quarter payroll ESC in the amount of \$1,446.16

Leith-Dowling seconded.

Mayor Gilbertson said he wants the City to get a credit card for purchases and air travel. He also questioned the Guess & Rudd bill. Ellis read the confidential client attorney activities off the record for the council's information.

Roll call vote with motion passing unanimously.

Kemp moved to forgive the ambulance bills as submitted; Heinbockel seconded.

Motion passed by unanimous consent.

A letter from Delta/Greely School District requesting permission to store a television cabinet in the Community Center was received. Ellis said she has an idea to put a built-in cabinet in the wall on the garage side to house the television for them. This would keep the floor space clear.

Weller moved to approve the school storage of a television cabinet in the Community Center; Kemp seconded.

Council discussed the idea of a built-in cabinet. Ellis will research the funds to do the project and talk to Bob Morley about the logistics of it. She will also talk to the school about the idea.

Motion passed by unanimous consent.

Ellis read the results of the City Council election into the minutes for the record. Henry Summers received 86 votes, Thomas "Roy" Gilbertson received 74 votes and Susan Kemp received 79 votes. There was 102 ballots cast.

Weller moved to accept the election results as reported; Leith-Dowling seconded.

Roll call vote with motion passing unanimously.

Ellis administered the oath of office of City Council member to Roy Gilbertson, Henry Summers and Susan Kemp.

Kemp moved to open the floor for nominations for the officer of Mayor; Leith-Dowling seconded.

Motion passed by unanimous consent.

Kemp nominated Roy Gilbertson to the seat of Mayor; Leith-Dowling seconded.

Heinbockel moved to close the floor to nominations; Weller seconded.

Motion passed by unanimous consent.

Mary Leith-Dowling accepted the seat of Mayor pro-tem for another term by a unanimous vote of the council.

ADDITIONAL COUNCIL COMMENTS

Council discussed airport activities and the fees received from Teck. A letter will be sent to them thanking them for the payment and requesting the amount due for this year's use.

EXECUTIVE SESSION

Weller moved to go into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the City at, 6:55pm; Heinbockel seconded. **Motion passed** unanimously.

Heinbockel moved to come out of executive session at 6:55pm; Leith-Dowling seconded. **Motion passed** unanimously.

Kemp moved the City write a resolution from the City encouraging local hire, and having contractors let the Council know when bids are being let so we can let the community know; Weller seconded.

Council would like to be notified when there is going to be work done in the core area of the community. This would aid in public relations for the entire community.

Roll call vote with motion passing unanimously.

ADJOURNMENT at 7:12pm

Respectfully Submitted,